



## CITY OF NAPERVILLE

### Transportation, Engineering, & Development (T.E.D.) Business Group

#### **APPLICATION INFORMATION: LAWN SPRINKLER/RPZ**

The City of Naperville, in compliance with State of Illinois law, requires that an RPZ permit be obtained whenever an irrigation system is installed. This requirement stresses the important function of the RPZ valve (Reduced Pressure Zone, also called a backflow preventer) in the operation of a lawn irrigation system. The RPZ valve is a check valve that prevents impurities, such as insecticides or animal wastes, from invading a home's potable water system. This valve is crucial to maintaining the purity of a home's drinking water, and both the State of Illinois and the City of Naperville require that homeowners accept responsibility of having their RPZ valves be inspected annually.

#### **APPLICATION REQUIREMENTS**

The following items must be submitted when applying for a permit:

- A. A completed and signed building permit application form.
- B. A legal Plat of Survey for the subject property. The plat must be signed and sealed by an Illinois Land Surveyor.
- C. The layout of the lawn irrigation system including the service connection and the sprinkler heads shown on the Plat of Survey or corresponding site plan.
- D. A Plumbers Letter of Intent
- E. A Right-of-way Encroachment License Agreement if any portion of the system is to be installed within the City of Naperville right-of-way. The document submitted must be signed and notarized and include original signatures. The city will record the executed document with the appropriate county recorder's office

#### **APPLICATION REVIEW AND APPROVAL**

All construction drawings must be legible and complete. **The items listed in "Application Requirements" must be included as part of your application. Omission of any of these items will delay the approval of your application for permit.** The applicant will be notified when the permit has been approved.

Every building permit shall become invalid unless the work authorized by such permit is commenced within 180 days after its issuance. The permit is to be displayed in the window nearest to the front door for the duration of the construction and inspection process. After the construction is complete, please remove the building permit from the window and retain it for your personal homeowner's records.

## **INSPECTIONS**

Inspections are required upon completion of the work. It is the applicant's responsibility to request the inspection.

Prior to scheduling a final inspection, it is the owner's responsibility to have the RPZ inspected by a qualified independent inspector (CCCDI) and register it with Aqua Backflow ([info@aquabackflow.com](mailto:info@aquabackflow.com)).

Inspections are scheduled by calling 630/420-6100 option 1 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday. (**Closed 1-2 pm daily**) Please have the **permit number** and **site address** ready. In addition, please allow a minimum of 72 hours when scheduling an inspection. RPZ inspections are not scheduled at a set hour but will take place on the requested day. Inspections are conducted between 8 a.m. and 3 p.m. Monday through Friday.

## **FEES**

See Building Permit Fee Schedule.

Please note that additional fees (Infrastructure Availability Charges) will be required for commercial installations.

## **CONTACT INFORMATION**

### Inspection Dispatch

Monday-Friday, 8 am to 4 pm (**Closed daily 1 pm-2 pm**)  
630/420-6100 Option 1

### Development Services Counter

Monday-Friday, 8 am to 5 pm (**Closed daily 1 pm-2 pm**)  
630/420-6100 Option 2

**\*\*\*\*\*APPROVED PLANS MUST BE KEPT ON SITE\*\*\*\*\***



**CITY OF NAPERVILLE**

**Transportation, Engineering, & Development (T.E.D.) Business Group**

**PLUMBING CONTRACTOR APPLICATION FOR RPZ (Backflow Preventer) PERMIT**

*The City of Naperville, in compliance with State of Illinois law, requires that an RPZ permit be obtained whenever an irrigation system is installed and requires that property owners accept responsibility for having their RPZ devices inspected annually. Applications for an RPZ permit require a copy of the legal PLAT OF SURVEY for the property in question prior to further consideration. It must be signed and sealed by an Illinois Land Surveyor. See Building Permit Fee Schedule for fee information.*

*Will a direct connection into a Publicly Owned or Maintained Water main be necessary? YES\_\_\_ / NO\_\_\_  
If yes, a Maintenance Bond and R.O.W. Permit will be required along with a Detailed Grading Survey.*

**PLEASE TYPE OR PRINT CLEARLY.**

**PROJECT ADDRESS**

\_\_\_\_\_

**PROPERTY OWNER**

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_

SUBDIVISION \_\_\_\_\_

UNIT NUMBER \_\_\_\_\_ LOT NUMBER \_\_\_\_\_

**APPLICANT**

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

**ESTIMATED COST OF WORK:**

\_\_\_\_\_

**PROJECT CONTACT PERSON: (Please print.)**

PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

**IRRIGATION CONTRACTOR**

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

STATE LAWN IRRIGATION REGISTRATION # \_\_\_\_\_

EMAIL \_\_\_\_\_

**PLUMBING CONTRACTOR:**

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

CCCDI # \_\_\_\_\_

**CCCDI INSPECTOR:**

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

CCCDI# \_\_\_\_\_ STATE REG # \_\_\_\_\_

**APPLICANT REPRESENTS:** (Please check one.)

- a. Natural Person (Self) -- \_\_\_\_\_
- b. Corporation -- \_\_\_\_\_
- c. Land Trust/Trustee -- \_\_\_\_\_

- d. Trust/Trustee -- \_\_\_\_\_
- e. Partnership -- \_\_\_\_\_
- f. Joint Venture -- \_\_\_\_\_
- g. Other (describe) \_\_\_\_\_

If in your answer you checked b, c, d, e, f, or g, identify by name and address each person or entity who is a minimum 5% shareholder in the case of a corporation, a beneficiary in the case of a trust or land trust, a joint venture in the case of a joint venture, or who otherwise has a proprietary interest, interest in profits and losses or right to control such entity:

<u>Name</u>	<u>Address</u>	<u>Interest</u>
a. _____	_____	_____
b. _____	_____	_____
c. _____	_____	_____
d. _____	_____	_____

**UNDER THE PENALTIES OF PERJURY AS PROVIDED BY LAW, THE UNDERSIGNED CERTIFIES THAT THE STATEMENTS SET FORTH IN THIS APPLICATION, PLANS, SPECIFICATIONS AND PLAT ARE TRUE AND CORRECT AND ARE IN ACCORDANCE WITH THE PROVISIONS AND REGULATIONS OF THE BUILDING CODE AND ALL OTHER CODES AND ORDINANCES OF NAPERVILLE APPLICABLE THERETO AND IN FORCE WHEN CONSTRUCTION IS COMMENCED. IF THE APPLICANT KNOWINGLY FALSIFIES ANY INFORMATION IN THIS APPLICATION, APPLICANT SHALL BE CONSIDERED IN VIOLATION OF SECTION 1-12-4 OF THE NAPERVILLE MUNICIPAL CODE AND SHALL BE FINED NOT LESS THAN FIFTY DOLLARS (\$50) NOR MORE THAN FIVE HUNDRED DOLLARS (\$500).**

**REQUEST FOR METER UPGRADE:**

- No upgrade       3/4-inch meter       1-inch meter

I understand that the City of Naperville has adopted a Cross-Connection Control Program. This program requires that all RPZ's be tested when first installed and annually thereafter. After the RPZ has been tested by a CCCDI, it shall be registered immediately with Aqua Backflow ([info@aquabackflow.com](mailto:info@aquabackflow.com)) and verified by the City of Naperville at the time of the final inspection for a final approval in the permit process. All requirements shall meet title 35 of the EPA.

**SIGNATURE OF PLUMBING CONTRACTOR:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**SIGNATURE OF IRRIGATION CONTRACTOR OR OWNER:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

*The parties agree that this document may be electronically signed. The parties agree that the electronic signatures appearing on this document are the same as handwritten signatures for the purposes of validity, enforceability, and admissibility.*



CITY OF NAPERVILLE  
Transportation, Engineering & Development (T.E.D.) Business Group

## PLUMBERS LETTER OF INTENT

Naperville requires the following Letter of Intent for plumbing contractors. This form is to be completed and submitted to the City along with any building permit applications where plumbing work is being performed.

### Letter of Intent

The undersigned certifies that \_\_\_\_\_,  
**Name of Contractor/ Subcontractor**

\_\_\_\_\_  
**Street Address**

\_\_\_\_\_  
**City**

\_\_\_\_\_  
**State**

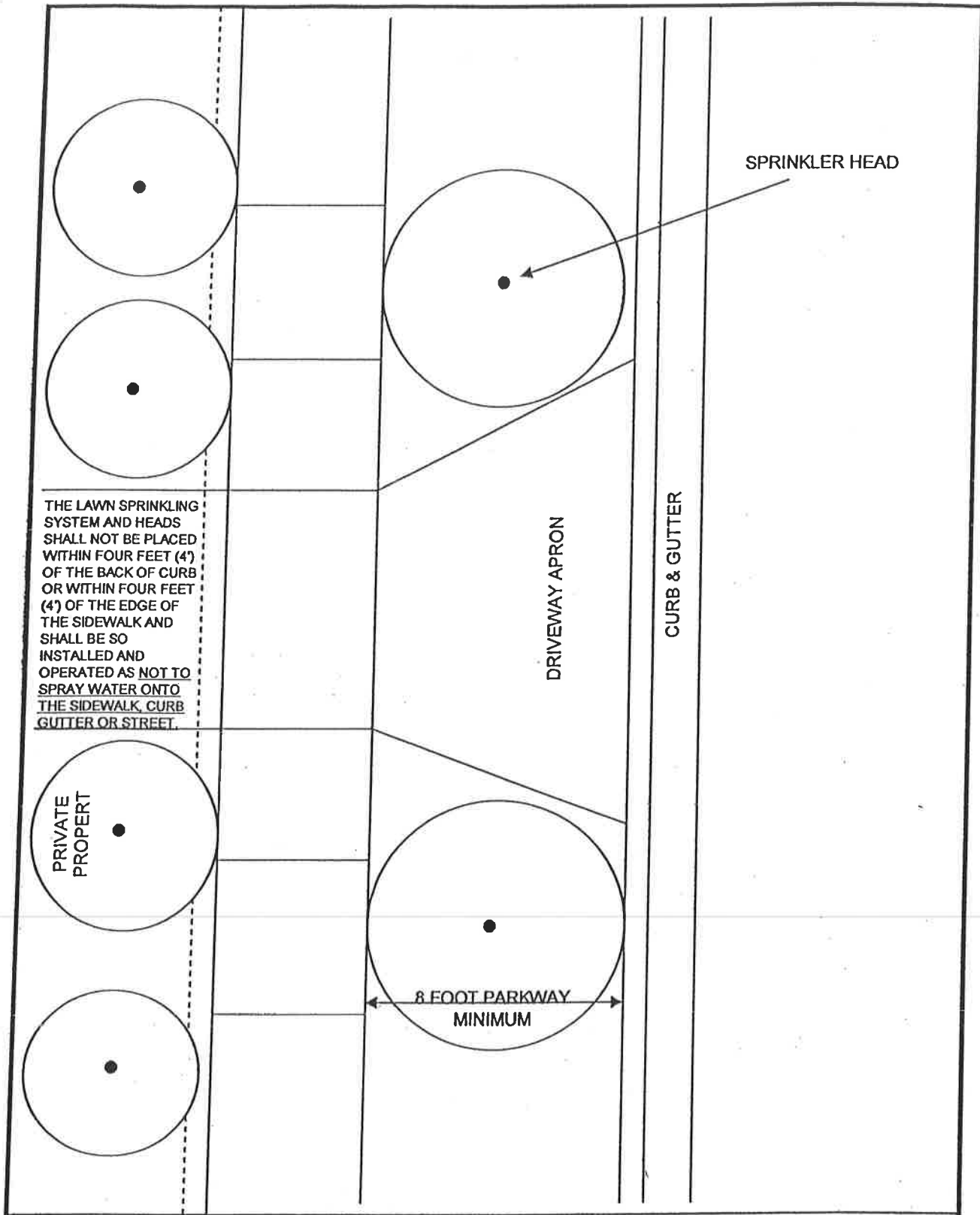
\_\_\_\_\_  
**Zip**

has been retained by \_\_\_\_\_  
**Owner or Contractor Name**

As the plumbing contractor for \_\_\_\_\_  
**Job Location Street Address**

\_\_\_\_\_  
**Plumbing Contractor  
(Signature)**

\_\_\_\_\_  
**Date**



SPRINKLER LOCATION WITHIN PARKWAYS AND PRIVATE PROPERTY