



Using the Everbridge App with Naper Notify

Android users

Created April 14, 2019

Downloading the App

- Visit the Google Play Store and search for **Everbridge**. This app is free.
- Install the **Everbridge** app.

3.1 ★
582 reviews

100K+
Downloads

E
Everyone ⓘ

For emergencies & crime advisories to announcements and community updates.

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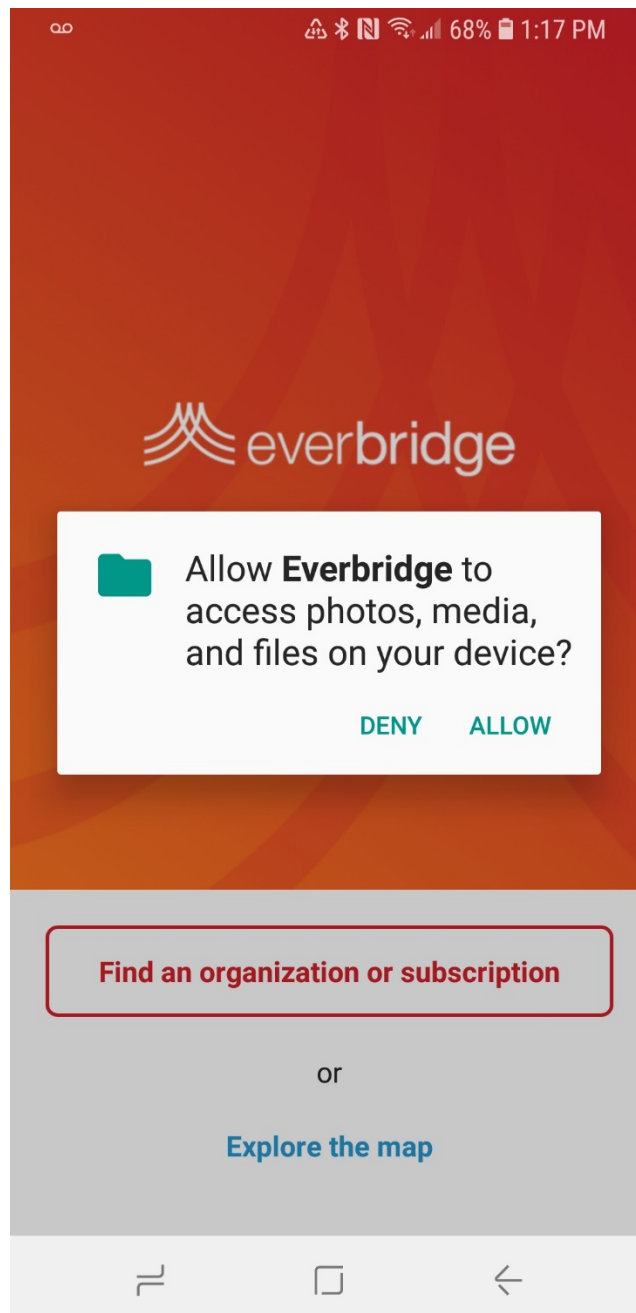
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Finding the City of Naperville/Naper Notify on the App

- Open the app. You may see the below pop-up from the app asking if you would like to allow the app to access photos, media, and files on your device. Select **Deny** or **Allow** based on your personal preference.



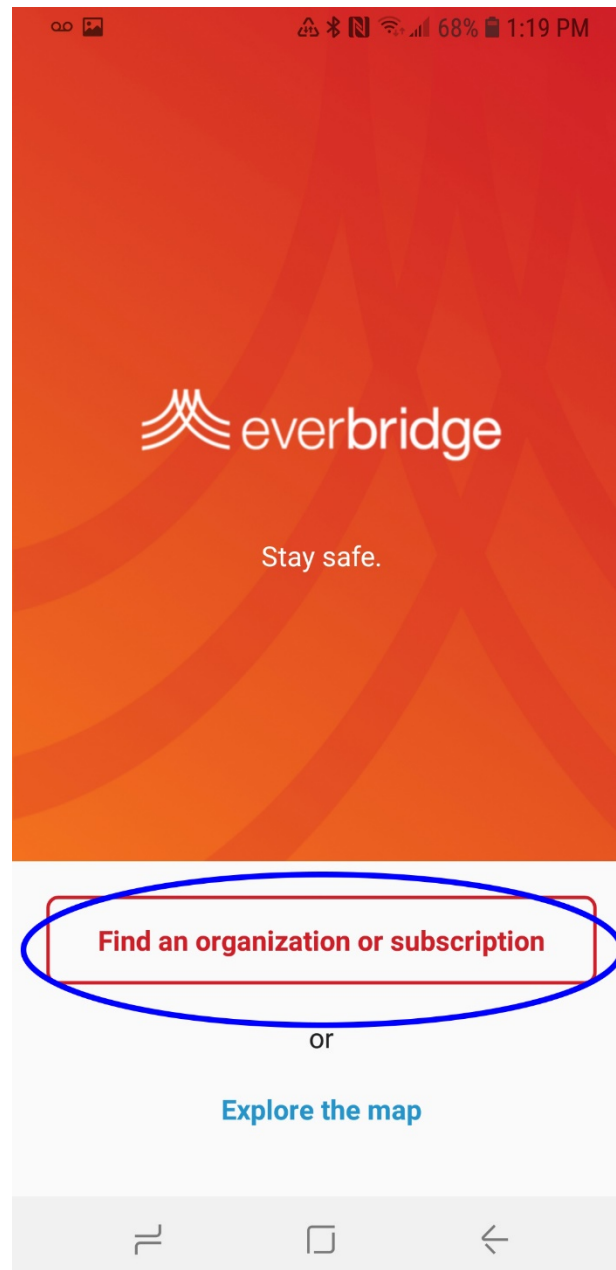


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- Click on ***Find an organization or subscription***.



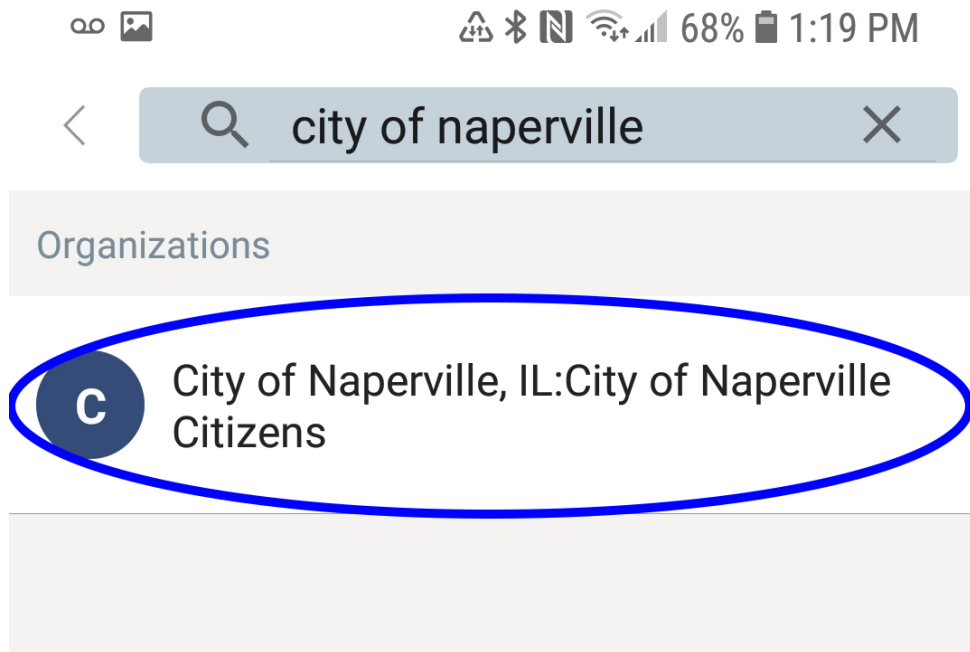


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- You'll be taken to a screen where you can enter a term into a search bar. Enter **City of Naperville**, **Naperville**, or **Naper Notify** – all three search terms will work. An entry for **City of Naperville, IL: City of Naperville Citizens** will appear. Click on this entry, which is allowing you to access Naper Notify through the app.





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Logging in to the app

- If you have **NOT** signed up for Naper Notify, you can do so through the app now by creating a username or password as indicated on the below image. If you **HAVE** signed up for Naper Notify previously on a desktop computer, tablet, or other device, click on **Login** on this screen.

The screenshot shows the 'Sign up' screen in the Everbridge app. At the top, there are navigation options: '< Back', 'Sign up', and 'Done'. The main content area features the Everbridge logo and the text 'City of Naperville Citizens'. Below this, it says 'Already signed up? Login.' and provides instructions: 'Creating a profile takes just a few minutes. Remember your username and password so you can log in and change your information at any time.' The form fields are as follows:

- Username** (Required): A text input field with a note: 'Usernames must be a minimum of 4 acceptable characters. Acceptable characters are: uppercase and lowercase letters, numbers, period, dash (-), underscore (_), and at symbol (@). No other characters or symbols are permitted at this time.'
- First Name** (Required): A text input field.
- Last Name** (Required): A text input field.
- Password** (Required): A text input field.

At the bottom of the screen, there are three icons: a home icon, a square icon, and a back arrow icon.



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- If you clicked on **Login** on the previous screen, you will be taken to a screen where you can log in to Naper Notify by using your previously created username and password. Enter your information and click the **Login** button.

The screenshot displays the login interface of the Everbridge app. At the top, there is a status bar with icons for signal, Wi-Fi, and battery (67%), and the time 1:22 PM. Below the status bar is a '< Back' button. The Everbridge logo is centered on the screen. Below the logo are two input fields: 'Username' and 'Password'. A prominent red button labeled 'Login' is positioned below the input fields. Underneath the 'Login' button, there are two links: 'Don't have an account ? Sign up' and 'Can't login?'. At the bottom of the screen, there is a footer that reads 'Powered by' followed by the Everbridge logo. The Android navigation bar is visible at the very bottom.

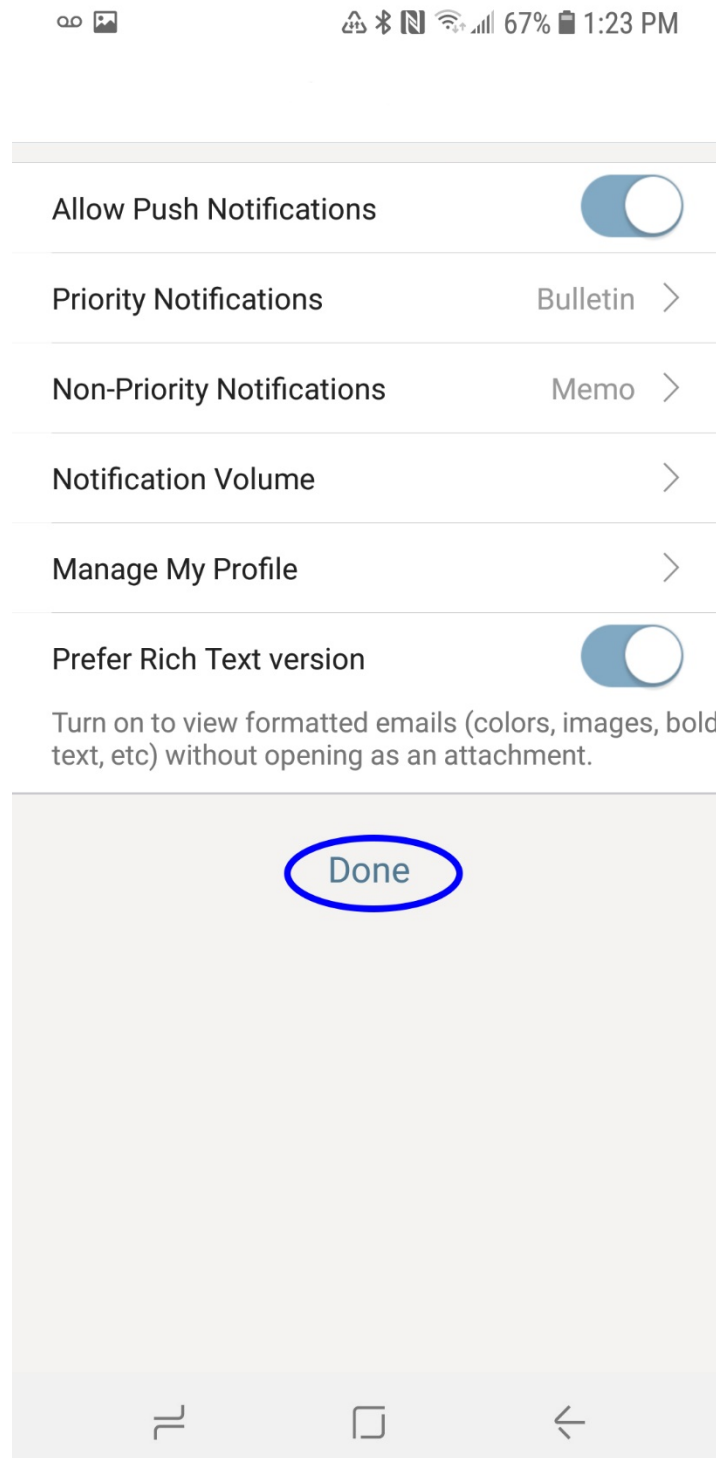


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- Once you've logged in, you will be taken to a page where you can adjust settings in the app. Once you've adjusted your preferences, click on **Done**.





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- You'll be taken to the screen where messages, once sent, will appear in the app. (If this is your first time logging in, you will see the below screen that says you have no messages.) You've now successfully set up your Everbridge app to receive Naper Notify messages.

