



MANAGER'S MEMORANDUM

Prepared for: **Naperville City Council**

By: City Manager's office

2/6/2025

A. MANAGER'S MEMORANDUM

Source:

1. Marcie Schatz,
Assistant to the City
Manager

Subject:

2024 Board and Commission
Annual Reports

Action:

FYI

CITY OF NAPERVILLE MEMORANDUM

DATE: February 6, 2025

TO: Doug Krieger, City Manager

FROM: Marcie Schatz, Assistant to the City Manager

SUBJECT: 2024 Board and Commission Annual Reports

Purpose:

At their December 5, 2023 meeting, City Council directed staff to provide annual updates on all the City's boards and commissions and the effectiveness of their missions. To fulfill this requirement, each Board and Commission discussed and approved a brief summary of their 2024 accomplishments and challenges as well as 2025 upcoming work. The attached documents provide an excellent summary of how the work of these volunteers improve the quality of life in Naperville.

Discussion:

2024 Annual Reports

Attached for your use and review are the Board/Commission details, rosters, and 2024 annual reports for the following boards and commissions:

- Advisory Commission on Disabilities
- Board of Fire and Police Commissioners
- Emergency Telephone System Board
- Financial Advisory Board
- Historic Preservation Commission
- Human Rights and Fair Housing Commission
- Liquor Commission
- Naper Settlement Museum Board
- Naperville Public Library Board of Trustees
- Planning and Zoning Commission
- Public Utilities Advisory Board
- Riverwalk Commission
- Sister Cities Commission
- Special Events Community Arts Commission
- Transportation Advisory Board

The Building Review Board did not meet in 2024 and therefore does not have an annual report.

Additional 2024 Board and Commission Activities

In addition to the work of the Boards and Commissions, a number of additional efforts were completed:

- Reappointed nineteen members and appointed thirty-three new board and commission members
- Appointed twenty-four students to serve on twelve different boards and commissions
- Implemented background checks as part of the application process
- Held two training sessions for board and commission chairs
- Standardized public participation, opening comments and meeting procedures across boards
- Created a board and commission attendance tracking dashboard
- Created a resource site for board and commission liaisons

2025 Board and Commission Activities

The City Council will see the following upcoming agenda items:

- *April* – Recommended reappointments to boards and commissions for eligible members
- *April- July* – Recommended appointments for vacant seats. Upcoming vacancies include Planning and Zoning Commission, Human Rights and Fair Housing, Library, Transportation Advisory Board, Advisory Commission on Disabilities, Board of Fire and Police, Riverwalk and Special Events and Cultural Amenities.
- *June*- Approval of City Council liaison appointments to various boards and commissions.

Staff will also be working with Board and Commission members to provide training on meeting procedures, roles and responsibilities and refresher training on Open Meetings Act and Freedom of Information Act. Additionally, staff will be working with board and commissions to audio record meetings which will then be uploaded to the City government meetings webpage.

Recommendation:

Please include this in the February 6, 2025 Manager's Memorandum.

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City of Naperville IL

Advisory Commission on Disabilities

Board Details

The Advisory Commission on Disabilities is committed to ensuring that every citizen is afforded an equal opportunity to access and participate in City programs, services, facilities and communications. This commission assists the city in the implementation of the Americans with Disabilities Act (ADA), regulations and other laws concerning the elimination of discrimination of disabled persons. Two members of the commission shall have professional expertise in the facets of the commission including the disabled, planning, architecture, transportation, communications, employment, the law, environmental management and safety.

Overview

□ **Size** 7 Seats

□ **Term Length** 3 Years

□ **Term Limit** 2 Terms

Additional

Meeting Day and Time

Wednesday at 6:30 p.m.

Meeting Frequency

Quarterly

Meeting Location

Meeting Room A - Municipal Center

Advisory Commission on Disabilities

Board Roster

□ **Donielle Deering**

1st Term Jul 19, 2022 - May 30, 2025

Appointing Authority City Council

□ **Rashmi Adulkar**

1st Term Oct 01, 2024 - May 30, 2025

Category Student Representative

□ **Lizzie G Young**

1st Term Oct 01, 2024 - May 30, 2025

Category Student Representative

□ **Ghousia Wajid**

1st Term Jul 19, 2022 - May 30, 2025

Appointing Authority City Council

□ **Wendy L Pligge**

1st Term Dec 05, 2023 - May 30, 2026

Appointing Authority City Council

□ **Lisa Cesal**

1st Term Dec 05, 2023 - May 30, 2026

Appointing Authority City Council

□ **Allison Longenbaugh**

1st Term Apr 30, 2023 - Apr 30, 2027

No Recruitment

Appointing Authority Mayor

Category Council representative

□ **Thomas J. Wronski**
2nd Term Jun 01, 2024 - May 30, 2027

Appointing Authority City Council
Category Chair

□ **Suhel Siddiqui**
2nd Term Jun 01, 2024 - May 30, 2027

Appointing Authority City Council

□ **David J Halleck**
1st Term Dec 05, 2024 - May 30, 2027

Appointing Authority City Council

Advisory Commission on Disabilities 2024 Annual Report

2024 Accomplishments

- Onboarded a new Commission Chair, two Commissioners, and a staff liaison.
- The Commission had quorum for meetings this year, no meetings needed to be cancelled.
- Several presentations were made this year on topics and issues of importance to the Commission: Right-of-Way Transition Plan from T.E.D., Diversity, Equity and Inclusion (DEI), Special Events, and the Fire Department's C.A.R.T. program.
- Discussed and presented recommendations on ADA concerns with one of the City's special events.
- Members of the Commission were involved in housing projects and new developments in the City, i.e. Tower Court on 103rd and Rt. 59 and the West Street Executive Homes.
- Organized the Special Olympics Day in the City of Naperville which included a Proclamation from the Mayor.
- The ACTF made presentations at each meeting on their projects and programs, which included: updating the ADA icon, NCC accessibility survey of the Riverwalk and addressing Visitability with developers and staff.

2024 Challenges

- The scope of the Commission is limited and would like to broaden the scope to include additional public buildings outside of the Municipal Center and additional issues of concern.
- Educating project managers on accessibility issues to make sure this topic is always included in new and existing projects throughout the City.

2025 Upcoming Work

- Host an All-Abilities Fair in July
- Work with the Fire Department on promoting and marketing the C.A.R.T. program.
- Continue to have presenters at Commission meetings on various topics of importance to the Commission.
- Partner with the ACTF on recognizing friendly and accessible businesses and organizations in the City.
- Educating project managers on accessibility issues to make sure this topic is always included in new and existing projects throughout the City.

□ City of Naperville IL

Board of Fire and Police Commissioners

Board Details

The Board of Fire and Police Commissioners (BOFPC) is responsible for selecting and appointing qualified candidates for the positions of Police Officer and Firefighter/Paramedic. The board is also responsible for the promotional process for the Fire Lieutenants and Captains and Police Sergeants, including the testing and selection processes. The BOFPC conducts disciplinary hearings or appeals of disciplinary action in the Fire and Police Departments. The BOFPC is established through Illinois State Statutes, the Illinois Municipal Code and the Naperville Municipal Code.

Overview

- **Size** 5 Seats
- **Term Length** 3 Years
- **Term Limit** 2 Terms

Additional

Meeting Day and Time

Tuesday at 4:00 p.m.

Meeting Frequency

Second and fourth Tuesdays of the month

Meeting Location

NEU - Municipal Center

City of Naperville IL

Board of Fire and Police Commissioners

Board Roster

Ronald Davidson

2nd Term Jun 01, 2022 - May 30, 2025

Appointing Authority City Council

Position Chairperson

Office/Role Chairman

Chad W Earl

1st Term Jan 17, 2023 - Apr 30, 2026

Appointing Authority City Council

Office/Role Chair

Deanna M Losurdo

1st Term Jan 17, 2023 - Apr 30, 2026

Appointing Authority City Council

Shafeek Abubaker

2nd Term Jun 01, 2024 - May 30, 2027

Appointing Authority City Council

Michael P King

2nd Term Jun 01, 2024 - May 30, 2027

Appointing Authority City Council

Board of Fire and Police Commissioners

2024 Annual Report

2024 Accomplishments

At the beginning of 2024, the BOFP set quarterly interview dates for new hire Police Officer oral interviews, to give candidates an expected timeline of events and as a way to speed up the hiring process. During 2024, the BOFP held 2 lateral Police Officer interview processes, 2 new hire Police Officer exams, and 2 Firefighter/Paramedic exams which resulted in hiring 14 lateral Police Officers, 4 original appointment Police Officers and 8 Firefighter/Paramedics. The BOFP held special meetings when needed to help speed up the process of getting candidates hired.

2024 Challenges

One of the challenges the BOFP experienced in 2024 was a lower turn-out in applicants taking the new hire exams, leading to holding a second exam for both fire and police. The BOFP also experienced a slight increase in candidate appeals, as well as a slight increase in candidate withdrawals from the hiring process.

2025 Upcoming Work

In 2025, the BOFP will continue to set quarterly interview dates for Police Officer oral interviews. The BOFP plans to run two new hire exams for both fire and police. The BOFP will also review and make necessary updates to the Rules and Regulations. There will also be a Police Sergeant testing process in 2025 in which the Board will be a part of oral interviews and reviewing any challenges that come from the written exam.

□ City of Naperville IL

Emergency Telephone System Board

Board Details

The Emergency Telephone Systems Board (ETSB) coordinates the implementation, upgrade and maintenance of the emergency telephone system. The board manages the Emergency Telephone System Fund which includes deposits from the E911 surcharge and disbursements for projects associated with the emergency telephone system. The board is comprised of Police, Fire and elected officials from Naperville, Aurora, and North Aurora in addition to two Naperville residents and one Aurora resident.

Overview

- **Size** 12 Seats
- **Term Length** 4 Years
- **Term Limit** Varies

Additional

Meeting Day and Time

Thursday at 3:00 p.m.

Meeting Frequency

Quarterly

Meeting Location

Naperville Police Department Community Room

Emergency Telephone System Board

Board Roster

Nathan Wilson

1st Term Apr 30, 2023 - N/A

No Recruitment

Category Naperville City Council Representative

Jacqueline Hobday

No Term

No Recruitment

Appointing Authority Aurora City Council
Category Emergency Communications Manager

Russ Matson

No Term

No Recruitment

Appointing Authority City Council
Category DD of Administrative Services

Mark Puknaitis

No Term

No Recruitment

Category Naperville Fire Chief

Kenneth Van Andel

2nd Term Jan 01, 2022 - Dec 31, 2025

No Recruitment

Appointing Authority Aurora City Council
Category Aurora resident

□ **Richard Fowler**
2nd Term Dec 15, 2020 - Dec 31, 2024
Appointing Authority City Council
Category Naperville resident

□ **Dennis Barfuss**
1st Term Jun 16, 2021 - Dec 31, 2026
Appointing Authority City Council
Category Naperville resident

□ **Keith Cross**
No Term
No Recruitment
Category Aurora Chief of Police

□ **Carl Franco**
No Term
No Recruitment
Category Aurora Alderman

□ **David McCabe**
No Term
No Recruitment
Category Aurora Fire Chief

□ **Joe DeLeo**
1st Term N/A - N/A
No Recruitment
Category North Aurora Police Chief

□ **Jason Arres**
No Term
No Recruitment
Position Chairman
Office/Role Chairman
Category Naperville Chief of Police

Emergency Telephone Systems Board

2024 Annual Report

2024 Accomplishments

The Emergency Telephone Systems Board (ETSB) is comprised of Police, Fire and elected officials from Naperville, Aurora, and North Aurora in addition to two Naperville residents and one Aurora resident. In 2024, the ETSB met quarterly to manage the Emergency Telephone System Fund and coordinate the implementation, upgrade and maintenance of the emergency telephone system. In accordance with 50 ILCS 750, the ETSB reviewed and accepted the receipt of \$5,541,365.57 in E911 surcharge funds from the State of Illinois to reimburse allowable expenditures. \$3,058,871.20 was approved for transfer to the City of Naperville General Fund and \$2,482,494.37 was approved for transfer to the City of Aurora.

2024 Challenges

2025 Upcoming Work

The ETSB will continue to meet quarterly to review revenues received and approve reimbursements for allowable expenditures associated with the emergency telephone system. The board will ensure funds are allocated transparently in compliance with the ETSB Act to advance the public safety communications for the cities of Naperville, Aurora and North Aurora. In 2022 and 2023, the ETSB reviewed and accepted the receipt of \$1,865,367.41 in E911 special distributions from the State of Illinois. These funds remain in the Emergency Telephone System Fund to reimburse portions of future capital project expenditures for both Naperville and Aurora.

□ City of Naperville IL
Financial Advisory Board

Board Details

The Financial Advisory Board is responsible for reviewing and providing recommendations on fiscal policies, financial reports and budgets to the City Council. The Board also assists the City Manager and Finance Director on special projects that affect the financial affairs of the City.

Overview

- **Size** 7 Seats
 - **Term Length** 3 Years
 - **Term Limit** 2 Terms
-

Additional

Meeting Day and Time

Typically Monday at 6:00 p.m.

Meeting Frequency

Quarterly

Meeting Location

NEU - Municipal Center

Financial Advisory Board

Board Roster

Jeff Walker

1st Term Aug 16, 2022 - May 30, 2025

Appointing Authority City Council

Curtis O Williams

1st Term Jul 19, 2022 - May 30, 2025

Appointing Authority City Council

Mark Gizzo

1st Term Jul 19, 2022 - May 30, 2025

Appointing Authority City Council

Adithi M Basapuram

1st Term Oct 01, 2024 - May 30, 2025

Category Student Representative

Allen J Xu

1st Term Oct 01, 2024 - May 30, 2025

Category Student Representative

Thomas J Gavin

1st Term Dec 19, 2023 - May 30, 2026

Appointing Authority City Council

Edward J Harvey

2nd Term Jul 18, 2023 - May 30, 2026

Appointing Authority City Council

Position Chair 1/4/24

□ **Jignesh Patel**
1st Term Jan 16, 2024 - May 30, 2026
Appointing Authority City Council

□ **Jeanine Omeara**
1st Term Dec 03, 2024 - May 30, 2027
Appointing Authority City Council

□ **Josh McBroom**
1st Term Apr 30, 2023 - N/A
No Recruitment
Appointing Authority Mayor
Category Council representative

Financial Advisory Board

2024 Annual Report

2024 Accomplishments

- **Investment Portfolio Monitoring:** The Board participated in monitoring the investment portfolio through quarterly reports prepared by the City's Investment Advisor, Marquette Associates, and an annual review with each investment management firm in April.
- **Investment Benchmark Review & Investment Policy Update:** The Board reviewed the performance benchmarks by which the investment managers are measured. As part of this review, the Board recommended minor changes. The Board's recommendations were reflected in a revision to the *Investment and Cash Management Policy*, which was approved by the City Council in May.
- **Utility Rate Review:** In 2024, the City conducted rate studies for the Electric and Water Utilities to set rates for 2025 through 2027. In August, the consultant recommendations were presented to the Financial Advisory Board. The Board reviewed the rate recommendations, including proposed debt issuances for capital improvements. The Board challenged staff to consider lower water rates through the issuance of more debt for long-term capital improvements. Staff modeled additional scenarios based on that direction and reduced the initial 23% rate increase to 12%. In October, the Board recommended the revised rates, which were ultimately approved by the City Council in November.
- **Quarterly Budget Review:** The Board received quarterly budget reports at each of its regular meetings. In October, the Board received a summary of the proposed 2025 Annual Budget.

2024 Challenges

- **Board Vacancies:** One seat remained vacant throughout the second half of 2024; however, the Board had generally good attendance throughout the year and was able to meet a quorum for all scheduled meetings.

2025 Upcoming Work

- Review the General Fund Emergency Reserve (Fund Balance) Policy and recommend updates as needed.
- Review revenue replacement options to address statewide Grocery Tax elimination in 2026.

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City of Naperville IL

Historic Preservation Commission

Board Details

The Historic Preservation Commission reviews and makes recommendations on applications for new and expanded Historic Districts and landmarks. The commission also grants or denies applications for Certificates of Appropriateness, guides the development of Historic Building Design Guidelines, and assists in educating residents about available resources for preservation activities. Four members of the commission are owners or residents of the Historic District or a landmarked property.

Overview

- **Size** 11 Seats
 - **Term Length** 3 Years
 - **Term Limit** 2 Terms
-

Additional

Meeting Day and Time

day of week varies, 7:00 p.m.

Meeting Frequency

Bimonthly

Meeting Location

Meeting Room B - Municipal Center

Historic Preservation Commission

Board Roster

Andrea Field

1st Term N/A - N/A

No Recruitment

Appointing Authority Naperville Heritage Society

Category Designee of the Naperville Heritage Society

Patrick Kelly

Current Term May 01, 2019 - N/A

No Recruitment

Appointing Authority City Council

Category Council representative

Chris Santucci

1st Term Jul 19, 2022 - May 30, 2025

Appointing Authority City Council

Position Chair 1/25/24

Category Historic District Resident/Property Owner

James C. Wills

1st Term Jan 18, 2022 - May 30, 2025

Appointing Authority City Council

Category Historic District Resident/Property Owner

Richard H Fawell

1st Term Jan 18, 2022 - May 30, 2025

Appointing Authority City Council

Nandini Patel

1st Term Oct 01, 2024 - May 30, 2025

Category Student Representative

□ **Ishanvi Gupta**
1st Term Oct 01, 2024 - May 30, 2025
Category Student Representative

□ **Paul Deffenbaugh**
1st Term Sep 05, 2023 - May 30, 2026
Appointing Authority City Council

□ **Patricia E O'brien**
1st Term Sep 05, 2023 - May 30, 2026
Appointing Authority City Council

□ **Jacob S Sandborn**
1st Term May 21, 2024 - May 30, 2026
Appointing Authority City Council

□ **Robert A Sanchez**
1st Term Mar 19, 2024 - May 30, 2026
Appointing Authority City Council

□ **Kerry Malm**
1st Term Dec 17, 2024 - May 30, 2027

□ **Jessica Bufort**
1st Term Dec 17, 2024 - May 30, 2027
Appointing Authority City Council

Historic Preservation Commission

2024 Annual Report

2024 Accomplishments

- The Commission conducted 5 public hearings (4 COA requests, 1 Landmark)
- Voted to approve 4 of 5 public hearings
- Received 1 report regarding new business. Contents of the report include:
 - Requiring certain qualifications for contractors undertaking large room additions or major renovations in the historic district.
 - Requiring three-dimensional model drawings for large room additions or major renovations in the historic district.
 - Undertaking a survey of the historic district to proactively identify distressed, neglected or vacant properties.
 - The HPC also shared their interest in commissioner training, historic preservation workshops, and encouraging more discussion between the Commissioners at meetings.
- Recommended approval of one local landmark (the 5th in Naperville)
- Reviewed and commented on the 2024-2034 North Central College Master Land Use Plan as it pertains to historic preservation
- Elected a Vice-Chairman and Secretary
- Robert Sanchez was appointed to the Commission in March
- Jacob Sandborn was appointed to the Commission in May
- Jessica Bufort and Kerry Malm were appointed to the Commission in December

2024 Challenges

- Illegal demolition case at 223 Center Street
- Resignation of one commissioner
- Replaced Planning and Zoning Commission representative with at-large member
- Lacked a full member roster for the entire year

2025 Upcoming Work

- Onboard two new members

- Several new Commissioners 1st term will expire. Members are limited to 2 terms
- Review and consider any Certificate of Appropriateness or Landmarking request that comes before the Commission
- Research and consider the feasibility of an updated or new historic and architectural survey for the Local Historic District

□ City of Naperville IL

Human Rights and Fair Housing Commission

Board Details

The Human Rights and Fair Housing Commission plays an important role in the development and implementation of City policies related to housing, unlawful discrimination and fair housing. The commission educates and engages the community in efforts to promote increased awareness and understanding, eliminate discrimination, and act as a point of contact for issues related to housing, unlawful discrimination and unfair housing practices. The commission is also responsible for receiving and investigating complaints and alleged violations of the City's human rights and fair housing regulations. Members shall have experience in the various aspects of the duties of the Commission by virtue of their training, life experience or employment. The Commission shall be broadly representative of the City's population and shall include members of Naperville's minority communities.

Overview

- **Size** 9 Seats
- **Term Length** 3 Years
- **Term Limit** 2 Terms

Additional

Meeting Day and Time

Monday at 6:30 p.m.

Meeting Frequency

First Monday of every other month

Meeting Location

Meeting Room A - Municipal Center

Human Rights and Fair Housing Commission

Board Roster

□ **Bradford D Miller**

2nd Term Jun 01, 2022 - May 30, 2025

Appointing Authority City Council

Position Chair

□ **Russa I Bassine**

1st Term Oct 01, 2024 - May 30, 2025

Category Student Representative

□ **Emilie Fann**

1st Term Oct 01, 2024 - May 30, 2025

Category Student Representative

□ **Brian W Palm**

2nd Term Jun 01, 2022 - May 30, 2025

Appointing Authority City Council

□ **Jeffrey A Hild**

1st Term Nov 21, 2023 - May 30, 2026

Appointing Authority City Council

□ **James F Bergeron**

2nd Term Jul 18, 2023 - May 30, 2026

Appointing Authority City Council

□ **Phillip Dh Green**

1st Term Nov 21, 2023 - May 30, 2026

Appointing Authority City Council

□ **Barbara Tartaglione**
1st Term Oct 15, 2024 - May 30, 2027
Appointing Authority City Council

□ **Alex A Jacobs**
2nd Term Jun 01, 2024 - May 30, 2027
Appointing Authority City Council

□ **Diana T Hawken**
2nd Term Jun 01, 2024 - May 30, 2027
Appointing Authority City Council

□ **Fatima Ala**
1st Term Oct 15, 2024 - May 30, 2027
Appointing Authority City Council

□ **Nathan Wilson**
1st Term Apr 30, 2023 - N/A
No Recruitment
Category Council representative

Human Rights and Fair Housing Commission

2024 Annual Report

2024 Accomplishments

In 2024, the Human Rights and Fair Housing Commission received and reviewed complaints of discrimination alleging violations of Title 12 of the Naperville Municipal Code. After investigations were completed pursuant to the Commission's direction, final determinations were rendered. The Commission also received an update on the status of the Impediments to Fair Housing Study. Some members of the Commission attended various events co-hosted by the City in partnership with entities such as the Public Library to support the city's mission of "creating an inclusive community that values diversity." The Commission also expressed well wishes to two Commissioners who completed their service as well as four students who served during the 2023-2024 school year.

2024 Challenges

While the Commission did not experience challenges with its duties, the Commissioners proactively requested and underwent updated training on Title 12 of the Naperville Municipal Code. Taking these proactive measures assisted the Commission in deciding matters consistent with the provisions of the Municipal Code.

2025 Upcoming Work

In 2025, the Commission will open its first meeting by welcoming two newly appointed Commissioners. The Commission will also welcome two student representatives who have been appointed since its last meeting. The students will serve until the close of the 2024-25 school year. The Commission will continue its work of receiving, investigating, and processing complaints alleging violations of Title 12 of the Naperville Municipal Code.

□ City of Naperville IL
Liquor Commission

Board Details

The City of Naperville's Liquor and Tobacco Control Commissioner Mayor Scott Wehrli is charged with the administration of the State of Illinois' Liquor Control Act, the City of Naperville's Liquor Code and the rules and regulations of the Liquor Control Commission. At the direction of the Liquor Commissioner, the Liquor Commission reviews applications and makes recommendations for licenses, conducts disciplinary hearings and submits findings and recommendations to the Liquor Commissioner. The commission also sends recommendations on liquor policy and procedure changes to the City Council. No member of the commission, or their spouse, parent, sibling or child, shall have any ownership interest in, or be employed by, any licensed establishment.

Overview

- **Size** 9 Seats
- **Term Length** 4 Years
- **Term Limit** N/A

Additional

Meeting Day and Time

Thursday at 3:00 p.m.

Meeting Frequency

Monthly

Meeting Location

Council Chambers

Liquor Commission

Board Roster

□ **Kelly Meyer Douglas**

1st Term Jan 04, 2024 - N/A

No Recruitment

□ **John Koranda**

1st Term Jan 04, 2024 - N/A

No Recruitment

□ **S. Mitch Stauffer**

1st Term Jan 04, 2024 - N/A

No Recruitment

□ **Steve Chirico**

1st Term Jan 04, 2024 - N/A

No Recruitment

Office/Role Hearing Officer

□ **Raymond J Mcgury**

1st Term Jan 04, 2024 - N/A

No Recruitment

□ **Tony M. Signorella**

1st Term Jan 04, 2024 - N/A

No Recruitment

□ **Vacancy**

No Recruitment

Appointing Authority Mayor

□ **Vacancy**

No Recruitment

Appointing Authority Mayor

□ **Vacancy**

No Recruitment

Appointing Authority Mayor

Liquor Commission

2024 Annual Report

2024 Accomplishments

- Onboarded a new Liquor Commission liaison.
- Onboarded 6 new Liquor Commissioners.
- Recommended approval of La Cantina's request for a Class C license and variance to the shopping center square footage requirements.
- Recommended approval of an annual licensing fee reduction for the Class S1 license.
- Recommended approval of Garfield's request for a variance to the shopping center limitation of one for a Class D license.
- Recommended approval of Block 59's request for pour limit increases for Class B licensees.
- Recommended approval of AJ's Liquorland's request for a variance to the shopping center square footage requirements of the Class D license to allow the purchase of Solo Liquor.
- Recommended approval of a text amendment to the Growler Permit to allow a licensee to sell fully sealed alcohol that is manufactured and packaged by the licensee.
- Recommended approval of Hawaii Fluid Art's request for a Class M license cap increase.

2024 Challenges

- Liquor Commission meetings should proceed as planned in 2025.

2025 Upcoming Work

- Provide input and advise the Liquor Commissioner and make recommendations to City Council on future liquor related issues.

□ City of Naperville IL

Naper Settlement Museum Board

Board Details

The Naper Settlement Museum Board ensures that the museum is adhering to its stated mission and serving the best interests of the community at large. The board oversees the development and operations of Naper Settlement as managed by the Naperville Heritage Society; reviewing and recommending annual operating and capital budget requests to City Council. The board also monitors the Settlement's strategic plan and physical growth per the master site plan. The Naper Settlement Museum Board is comprised of members of the City Council, the community and members of the Heritage Society Board of Directors.

Overview

- **Size** 9 Seats
 - **Term Length** 3 Years
 - **Term Limit** 2 Terms
-

Additional

Meeting Day and Time

Friday at 8:00 a.m.

Meeting Frequency

Quarterly

Meeting Location

Mayor's Conference Room

Naper Settlement Museum Board

Board Roster

Scott Wehrli

1st Term N/A - N/A

No Recruitment

Office/Role Chairman

Category Mayor

Josh Mcbroom

1st Term Apr 30, 2023 - N/A

No Recruitment

Category Council Representative

Leanne Meyer-Smith

1st Term Sep 18, 2023 - May 30, 2026

No Recruitment

Office/Role Treasurer

Category Naperville Heritage Society representative

Erik Long

1st Term Jan 22, 2023 - Dec 31, 2024

No Recruitment

Appointing Authority Naperville Heritage Society

Category NHS Chairman

Julie S Schremser

1st Term Jul 20, 2021 - Nov 30, 2024

Appointing Authority City Council

Yingjun (Alan) A Tang

1st Term Jul 19, 2022 - May 30, 2025

Appointing Authority City Council

□ **Julia A Klabel**
1st Term Oct 01, 2024 - May 30, 2025
Category Student Representative

□ **Deborah M. George**
1st Term Oct 02, 2024 - May 30, 2025
Category Student Representative

□ **Lee C Quillinan**
2nd Term Jul 18, 2023 - May 30, 2026
Appointing Authority City Council

□ **Phillip Petti**
1st Term Dec 15, 2023 - May 30, 2026

Appointing Authority Naperville Heritage Society
Category Naperville Heritage Society representative

□ **Vacancy**

Naper Settlement Museum Board

2024 Annual Report

2024 Accomplishments

- Approved monthly financial reports, 2025 budget and CIP
- Approved Strategic Plan
- Completion of Innovation Gateway
- Completion of Museum Focused Digital Network
- Engaged Student Representative
- Completed the film narrated by Bill Curtis: *Where Looking Back is Looking Forward*
- Remediated deferred maintenance:

Location	Remediated
Site	Event Transformer upgrade (2) Exterior outlets chapel 2022 \$12K (quote), cables not included
Carriage House	Exterior building - scrape, prime, paint (OPERATIONS)
Daniels House	Exterior building - scrape, prime, paint (OPERATIONS)
Blacksmith	Fluid Apply and exhaust fix
Carriage House	Exterior siding repairs, replacements, caulking, repaired building areas painted
Chapel	Miscellaneous Cedar Shingle Repairs
Maintenance Barn	Sliding door Roller track replacement
MMM	Paver transition alignment to roadways
Daniels House	Replace gutters, secure at roofline, re-use downspouts
Meeting House	Meeting House 1st FL. Interior 2-story paint
Meeting House	Meeting House 1st FL. custom wood faux graining, plaster repairs MOVED FROM 2025
Porter Parking Lot	Porter Parking Lot: demo 2-3", new asphalt, concrete catch basins, restripe parking stalls MOVED FROM BEYOND 2027
School House	Replace cedar shake roof MOVED FROM BEYOND 2027
Tunnel	Floor painting, new walls, new ceiling tiles.

2024 Challenges

Naper Settlement staff was, unfortunately, unable to reschedule a board meeting and attend a student representative luncheon during the month of October due to Oktoberfest, All Hollows Eve, and Howlin' at the Moon. October is our busiest month for events.

2025 Upcoming Work

- Approve monthly financial reports and 2026 budget and CIP
- Master Plan
- Naper Settlement Never Settle Capital Campaign Phase II

□ City of Naperville IL

Naperville Public Library Board of Trustees

Board Details

The Naperville Public Library Board of Trustees is charged with overseeing the operations of the City library system and expenditures of all library funds. The terms and responsibilities of the board are dictated by Illinois state statutes.

Overview

- **Size** 9 Seats
 - **Term Length** 3 Years
 - **Term Limit** 2 Terms
-

Additional

Meeting Day and Time

Wednesday at 7 p.m.

Meeting Frequency

Third Wednesday of the month

Meeting Location

Nichols Library

Naperville Public Library Board of Trustees

Board Roster

□ **Barbara A O'meara**

2nd Term Jun 01, 2022 - May 30, 2025

Appointing Authority City Council

□ **Kevin Coyne**

1st Term Jun 01, 2022 - May 30, 2025

Appointing Authority City Council

□ **Aahan Kar**

1st Term Oct 01, 2024 - May 30, 2025

Category Student Representative

□ **Jessica N Lankisch**

1st Term Oct 01, 2024 - May 30, 2025

Category Student Representative

□ **Ashfaq H Syed**

2nd Term Jul 18, 2023 - May 30, 2026

Appointing Authority City Council

Category Chair

□ **Viral Shah**

1st Term Oct 03, 2023 - May 30, 2026

Appointing Authority City Council

□ **Ashley Anderson**

1st Term Oct 03, 2023 - May 30, 2026

Appointing Authority City Council

□ **Nick Guo**
2nd Term Jul 18, 2023 - May 30, 2026
Appointing Authority City Council

□ **Reginald Gardner**
1st Term Oct 03, 2023 - May 30, 2026
Appointing Authority City Council

□ **Nancy S Chen**
1st Term Jun 04, 2024 - May 30, 2027
Appointing Authority City Council

□ **Erica L W Katz**
1st Term Jun 04, 2024 - May 30, 2027
Appointing Authority City Council

□ **Paul Leong**
1st Term Apr 30, 2023 - N/A
No Recruitment
Category Council representative

Naperville Public Library Board of Trustees

2024 Annual Report

2024 Accomplishments

- Onboarded two new Trustees: Erica Katz and Nancy Chen
- Elected new officers: President Ashfaq Syed, Vice President Viral Shah, Secretary Erica Katz
- Approved the following larger purchases: 95th Street Library HVAC repair, Naper Blvd. Library HVAC controls upgrade, network infrastructure upgrade, contract with Innovative for the integrated library system, 95th Street Library renovation contracts, security camera replacement, insurance renewals.
- Approved the following policy updates: Freedom of Information, Employee Handbook, Community Involvement and Partnerships, Purchasing, Borrowing Library Materials, Public Use of Library Displays, Public Comment, General Rules of Conduct, Public Use of Meeting Rooms, Budget Policy and Process, Examination Proctoring, Public Use of Study Rooms and Conference Rooms, Priority Service for Residents, Donation, Internet and Computer Use.
- Passed a balanced budget for 2025 that focused on keeping salaries and benefits competitive with other similar organizations.
- Approved strategic plan goals for 2024-2025.
- Began alternating meetings between Nichols Library and 95th Street Library to provide more options for the public.

2024 Challenges

No current challenges.

2025 Upcoming Work

- Approve strategic plan goals for 2025-2026.
- Continue to update policies on the regular 2-year cycle.
- Review the results of an Employee Engagement Survey.
- Approve a fiscally balanced 2026 operating and capital budget. The 2026-2030 capital budget will utilize a professional facilities plan that will be created in 2025.

□ City of Naperville IL

Planning and Zoning Commission

Board Details

The Planning and Zoning Commission (PZC) considers land use issues and makes recommendations on zoning and sign variance requests. The PZC plays a critical role in the development process, holding public hearings for new development and redevelopment cases consistent with state statutes. The commission maintains the City's Master Plan and makes recommendations on planning issues for the community. The commission forwards recommendations to the City Council on zoning, land use and subdivision requests.

Overview

- **Size** 9 Seats
- **Term Length** 3 Years
- **Term Limit** 2 Terms

Additional

Meeting Day and Time

Wednesday at 7:00 p.m.

Meeting Frequency

First and third Wednesdays of the month

Meeting Location

Council Chambers

Planning and Zoning Commission

Board Roster

□ **Oriana L Van Someren**

2nd Term Jun 01, 2022 - May 30, 2025

Appointing Authority City Council

Category Chair

□ **Stasha A King**

1st Term Jul 19, 2022 - May 30, 2025

Appointing Authority City Council

□ **Whitney B Robbins**

1st Term Jun 01, 2022 - May 30, 2025

Appointing Authority City Council

Category Vice-Chair

□ **Meghna Bansal**

1st Term Dec 05, 2023 - May 30, 2026

Appointing Authority City Council

□ **Carl Richelia**

2nd Term Jul 18, 2023 - May 30, 2026

Appointing Authority City Council

□ **Mark S. Wright**

2nd Term Jun 01, 2024 - May 30, 2027

Appointing Authority City Council

Office/Role Secretary

□ **Derek S Mcdaniel**

2nd Term Jun 01, 2024 - May 30, 2027

Appointing Authority City Council

□

Tom Castagnoli

2nd Term Jun 01, 2024 - May 30, 2027

Appointing Authority City Council

□

Michele Clemen

1st Term Dec 17, 2024 - May 30, 2027

Appointing Authority City Council

Planning & Zoning Commission

2024 Annual Report

2024 Accomplishments

- The Commission conducted 47 public hearings
- The Commission voted to recommend approval of 45 of 47 public hearings
- The Commission voted to recommend approval of the Tower Court Residences project for affordable housing for Seniors and Individuals with intellectual and developmental disabilities (4231 Tower Court),
- The Commission reviewed a variety of other development cases including the North Central Collage Master Land Use Plan 2024-2034, Heinen's Grocery Store (1244 E Chicago Ave), 1200 E Diehl Road Residences, LifeTime (Southeast corner of Route 59 & 103rd St), 7Brew (1203 Iroquois Ave), Chick-Fil-A (1159 E Ogden Ave), & West Street Executive Homes (231 & 241 N West St)
- The Commission voted to recommend approval of one zoning code amendment
- Oriana Van Someren was appointed as the new Chair of the Commission in June
- Mark Wright was welcomed as the new Secretary in June

2024 Challenges

- The Commission operated with only eight commissioners for six months (June to December)

2025 Upcoming Work

- Additional code amendments are expected as the City continues to implement the 2022 Land Use Master Plan
- Several new Commissioners are anticipated to join the Commission as terms expire and will be onboarded
- A new chairperson will be selected and trained when Chair Van Someren's 2nd term ends on 5/30/25

□ City of Naperville IL
Public Utilities Advisory Board

Board Details

The Public Utilities Advisory Board serves in an advisory capacity to the City Council on rates, budgets and capital improvements for the electric, water and wastewater systems. The board also reviews plans for facilities expansion and system improvements. The role of the board also includes hearing complaints from City of Naperville utility customers regarding claims of violations of their right to privacy and addressing such complaints as appropriate.

Overview

- **Size** 7 Seats
 - **Term Length** 3 Years
 - **Term Limit** 2 Terms
-

Additional

Meeting Day and Time

5 p.m.

Meeting Frequency

Bimonthly

Meeting Location

NEU - Municipal Center

Public Utilities Advisory Board

Board Roster

Louis M Halkias

1st Term Nov 07, 2023 - May 30, 2026

Appointing Authority City Council

Position Chair

Brandon Hoeft

1st Term Feb 01, 2022 - May 30, 2025

Appointing Authority City Council

Hans M Roeder

1st Term Oct 01, 2024 - May 30, 2025

Category Student Representative

Bhavni Yalavarthy

1st Term Oct 01, 2024 - May 30, 2025

Category Student Representative

Russell Paluch

1st Term Nov 07, 2023 - May 30, 2026

Appointing Authority City Council

Michelle A Ackmann

2nd Term Jul 18, 2023 - May 30, 2026

Appointing Authority City Council

Abbas I Bhikapurawala

1st Term Dec 19, 2023 - May 30, 2026

□ **Philip A Schrieber**
1st Term Jan 16, 2024 - May 30, 2026

□ **James Fillar**
1st Term Dec 03, 2024 - May 30, 2027

□ **Nathan Wilson**
1st Term Apr 30, 2023 - N/A

No Recruitment

Appointing Authority Mayor
Category Council representative

Public Utilities Advisory Board 2024

Annual Report

Our mission: The Public Utilities Advisory Board serves in an advisory capacity to the City Council on rates, budgets and capital improvements for the electric, water and wastewater systems. The board also reviews plans for facilities expansion and system improvements. The role of the board also includes hearing complaints from City of Naperville utility customers regarding claims of violations of their right to privacy and addressing such complaints as appropriate.

2024 Accomplishments


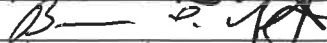





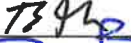

- Focused on introduction of members and made sure that all members, especially new ones, were up to speed on the business of the Board.
- Reviewed and discussed staff recommendations on future service level and capital projects for 2024 Electric Utility rate study and 2024 Water Utility rate study. Approved as discussed.
- Studied electric and water reliability metrics and discussed the importance of such and how each department proactively and reactively handle each situation.
- Reviewed and discussed current events as they relate to electric and water availability and affordability.
- Received updates on IMEA through meeting minute review and discussions in PUAB meetings.
- Reviewed and discussed Financial and Capital quarterly and year end project reports.

2024 Challenges

- How can the Board better communicate to Council other than just a yes or no on proposals?
- How can the Board make sure it is doing its best with the increasingly complex issues put before it?
- How does the Board do the best possible job of balancing environmental consequences with the needs of the City and its residents when making recommendations to Council?
- How can the Board do a better job interacting with student representatives?

2025 Upcoming Work

- Reviewing potential options for Utility's long-term energy supply needs beyond 2035 and doing so in the most *equitable way possible*.
- Continue to review Financial and Capital quarterly and year end project reports
- Receive updates on IMEA through meeting minute review and discussions in PUAB meetings
- Continue to receive reports on on-going Capital investment at Springbrook Water Reclamation Center.
- Create a template for continuous improvement for future Boards that allows them to do the maximum amount of positive work when making recommendations to Council.
- Create a welcome packet for future Board members, and another one for Student representatives to better prepare them for their work

PUAB Board Member	Signature
Daniel Bulley	
Brandon Hoefft	
Michelle A Ackmann	
Abbas I Bhikhapurawala	
Philip A Schrieber	
Louis M Halkias	
Russell Paluch	
PUAB Staff	
Brian Groth	
Darrell Blenniss	

□ City of Naperville IL
Riverwalk Commission

Board Details

The Riverwalk Commission promotes, encourages and guides the development and use of the Riverwalk. The commission includes representatives from the community, Park District, City Council, City staff, and Riverwalk Foundation. The Riverwalk Commission also has a Planning, Design and Construction committee which develops, recommends and implements plans for the expansion, extension and improvement of the Riverwalk in accordance with the development guidelines and studies.

Overview

- **Size** 13 Seats
 - **Term Length** 3 Years
 - **Term Limit** 2 Terms
-

Additional

Meeting Day and Time

Wednesday at 7:30 a.m.

Meeting Frequency

Second Wednesday of the month

Meeting Location

NEU - Municipal Center

Riverwalk Commission

Board Roster

Michael Sullivan

1st Term Jul 19, 2022 - May 30, 2025

Appointing Authority City Council

Carl A Wohlt

1st Term Jul 19, 2022 - May 30, 2025

Appointing Authority City Council

Pamela Bartlett

2nd Term Jun 01, 2022 - May 30, 2025

Appointing Authority City Council

Category Chair

Kyle Wang

1st Term Oct 01, 2024 - May 30, 2025

Category Student Representative

Aarav Khullar

1st Term Oct 01, 2024 - May 30, 2025

Category Student Representative

Johnna Shields

1st Term Nov 21, 2023 - May 30, 2026

Appointing Authority City Council

Jan M Erickson

2nd Term Jul 18, 2023 - May 30, 2026

Appointing Authority City Council

□ **Grant O Cowen**
1st Term Apr 25, 2024 - May 30, 2026
Category Riverwalk Bicentennial Fund

□ **Hannah Brauer**
1st Term Oct 15, 2024 - May 30, 2027
Appointing Authority City Council

□ **Seth D Michael**
1st Term Dec 03, 2024 - May 30, 2027

□ **Bill Novack**
No Term
No Recruitment
Appointing Authority City Council
Category City administrative employee

□ **Mary Gibson**
No Term
No Recruitment
Appointing Authority Park District President
Category Park District President or appointee

□ **Tiffany Picco**
1st Term Sep 13, 2023 - N/A
Appointing Authority Park District President
Category Park District employee

□ **Ian Holzauer**
Current Term Apr 30, 2023 - N/A
No Recruitment
Appointing Authority Mayor
Category City Council

□

John Cuff

4th Term Jan 01, 2022 - N/A

Appointing Authority City Council

Category Riverwalk Foundation appointee

Riverwalk Commission

2024 Annual Report

2024 Accomplishments

1. The Prairie Nature Garden was completed by Naperville Park District and City work forces and contractors. The entire project was funded by the Naperville Riverwalk Foundation.
2. The public/private Riverwalk pathway connection to Aurora Avenue along the new row homes was completed.
3. Construction of the Eagle Street Gateway project was bid and awarded by the City Council.
4. Preliminary design of the South Extension of the Riverwalk was completed, and significant progress has been made on the detailed design and permitting for the project.
5. Soil borings were taken, and an assessment report was prepared to consider if the Grand Pavilion parking lot can be reconstructed as a permeable parking lot.
6. A construction contract was awarded, and work is underway to repair the Fredenhagen Park and Horse Trough fountains.
7. The Naperville Park District staff implemented several enhancement projects throughout the Riverwalk to improve sustainability and enhance the Riverwalk user experience.
8. Restored the Riverwalk Labyrinth by having it cleaned, stained and sealed to enhance and protect the contrasting colors.
9. Installed a bench along the lower Riverwalk walkway to provide easier seating at the request of the Occupational Therapy class of North Central College.

2024 Challenges

1. The number of contractors interested in our projects is low and the current bid prices are much higher than anticipated.

2025 Upcoming Work

1. Complete the repairs to the Fredenhagen Park and Horse Trough fountains.
2. Start and complete the construction of the Eagle Street Gateway improvements.
3. Complete the design and permitting and bid out the construction of the South Extension project.
4. After completion of the Washington Street bridge bid out the construction of the park improvements at 430 S. Washington Street.
5. Initiate the assessment and preliminary design of the improvements for the Grand Pavilion.

□ City of Naperville IL

Special Events & Community Arts Commission

Board Details

The Special Events & Community Arts (SECA) Commission assists, informs and advises the City Council on matters pertaining to the arts, culture, and special events in the city of Naperville. The commission provides recommendations to the City Council on the annual allocation of SECA funds, encourages arts, culture, and special events in the community, and provides recommendations regarding SECA fund policy, procedures, application, vision statement and goals. Five members shall have professional expertise in the various facets of the duties of the board, including business, nonprofit management, arts, social or artistic events, Naperville heritage, diversity and culture.

Overview

- **Size** 9 Seats
 - **Term Length** 3 Years
 - **Term Limit** 2 Terms
-

Additional

Meeting Day and Time

Day of week varies, 5:30 p.m.

Meeting Frequency

Varies

Meeting Location

Special Events & Community Arts Commission

Board Roster

□ **Natalia Dagenhart**

1st Term Jul 19, 2022 - May 30, 2025

Appointing Authority City Council

□ **Rich Gannon**

1st Term Jul 19, 2022 - May 30, 2025

Appointing Authority City Council

□ **David J Scriven-young**

1st Term Jul 19, 2022 - May 30, 2025

Appointing Authority City Council

□ **Arthur Zards**

1st Term Jul 19, 2022 - May 30, 2025

Appointing Authority City Council

□ **Emma K Noeth**

1st Term Oct 01, 2024 - May 30, 2025

Category Student Representative

□ **Nishkaa M Patel**

1st Term Oct 01, 2024 - May 30, 2025

Category Student Representative

□ **Lai K So**

1st Term Nov 07, 2023 - May 30, 2026

□ **Kader Sakkaria**
1st Term Oct 17, 2023 - May 30, 2026
Appointing Authority City Council

□ **Judith Brodhead**
2nd Term Jun 01, 2024 - May 30, 2027
Appointing Authority City Council
Category Chair

□ **Tom Miers**
2nd Term Jun 01, 2024 - May 30, 2027
Appointing Authority City Council

□ **Allison Longenbaugh**
No Term
No Recruitment
Appointing Authority Mayor
Category Council representative

□ **Vacancy**
Appointing Authority City Council

Special Events Community Arts Commission

2024 Annual Report

2024 Accomplishments

- Recommended \$1,048,711 in CY24 SECA funding allocations to City Council, revising the unified funding recommendation twice due to event cancellations
- Set-aside and awarded \$23,500 for new public art projects: (1) DuPage Hispanic Alliance “Cultural Identity” mural at Nichols Library, (2) “Olmec Trails” statues at Nichols and 95th Street Libraries, (3) Main Street Annual Public Art Mural at 222 S. Main Street
- Assisted SECA grant recipients by reviewing and approving multiple change-of-scope requests, including successful completion of the Richard Lo mural at the DuPage Children’s Museum
- Collaborated with public art working groups to ultimately result in the formation of ARTFORUM, a partnership for public art in Naperville
- Implemented improvements to the SECA grant application process including in-person mandatory meetings and adding SECA recognition requirement to the Final Report forms
- Reviewed 84 CY25 SECA Applications and approved a unified funding recommendation for \$1,097,762 in CY25 SECA Funding

2024 Challenges

- Rising City Services costs
- New SECA Commission staff liaison
- Vetting and approving public art funding requests throughout the year
- Discussing and determining SECA Commission’s role in the formation of ARTFORUM partnership and the future of public art in Naperville

2025 Upcoming Work

- Continue to review and improve the SECA Grant Fund application, review and award processes and procedures
- Review rising City Services costs and consider advocating for additional SECA grant funding

Board Details

The Sister Cities Commission creates a greater understanding of and fosters a lasting friendship between the people of Naperville and its sister cities: Nitra, Slovakia; Cancun, Mexico; and Pátzcuaro, México. The commission supports the goals of the Sister Cities Program including creating opportunities for cultural exploration; providing economic development and trade opportunities; opening a dialogue that addresses mutual issues; and developing partnerships through which we can creatively learn, work and solve problems together.

Overview

- **Size** 9 Seats
- **Term Length** 3 Years
- **Term Limit** 2 Terms

Additional

Meeting Day and Time

Wednesday at 6:30 p.m.

Meeting Frequency

Quarterly

Meeting Location

NEU - Municipal Center

Sister Cities Commission

Board Roster

□ **Abdechafi Boubkir**

1st Term Oct 15, 2024 - May 30, 2027

Appointing Authority City Council

□ **Tony L Chamberlain**

1st Term Sep 06, 2022 - May 30, 2025

Appointing Authority City Council

□ **Arun Vijay Mani**

1st Term Sep 06, 2022 - May 30, 2025

Appointing Authority City Council

Category Chair

□ **Elin A Amundson**

1st Term Oct 01, 2024 - May 30, 2025

Category Student Representative

□ **Navya Shah**

1st Term Oct 01, 2024 - May 30, 2025

Category Student Representative

□ **Yuqin Wang**

2nd Term Jul 18, 2023 - May 30, 2026

Appointing Authority City Council

□ **Ganesh K Kar**

1st Term Apr 16, 2024 - May 30, 2026

Appointing Authority City Council

□ **Daniel Bukowski**
1st Term Apr 16, 2024 - May 30, 2026
Appointing Authority City Council

□ **Becky Rudolph**
2nd Term Jun 01, 2024 - May 30, 2027
Appointing Authority City Council

□ **Neelam Saboo**
2nd Term Jun 01, 2024 - May 30, 2027
Appointing Authority City Council

□ **Joel See**
1st Term Dec 03, 2024 - May 30, 2027
Appointing Authority City Council

□ **Allison Longenbaugh**
1st Term Apr 30, 2023 - N/A
No Recruitment
Category Council Liaison

Sister Cities Commission

2024 Annual Report

2024 Accomplishments

- The Sister Cities Commission worked with the Sister Cities Foundation to define and delineate the roles and responsibilities of each organization.
- The Commission designated specific members to lead efforts to reconnect and discuss initiatives with representatives of Cancun and Nitra.
- Commission members re-established the relationship with the Naperville Public Library promoting Sister Cities and Hispanic Heritage Month with a children's craft.
- Initial connections have been made with the Downtown Naperville Alliance, Naperville Development Partnership and the Chamber of Commerce regarding future opportunities.
- The Commission completed a refresher of FOIA and Open Meetings Act compliance.

2024 Challenges

- Efforts to clearly define roles and responsibilities between the Commission and Foundation were challenging given their closely linked missions.
- The Commission had four vacancies to fill in 2024 (two vacant seats and two expiring terms).
- Finding the appropriate people to connect with in Nitra and Cancun is challenging and will continue to take time and effort.

2025 Upcoming Work

- Strengthen relationships with representatives of Cancun and Nitra.
- Further identify opportunities across trade, education, arts and culture with Nitra and Cancun.
- Leverage and partner with local organizations (Library, School Districts, Cultural Art groups, Naperville Development Partnership (NDP), Naperville Area Chamber of Commerce, Downtown Naperville Alliance (DNA), churches, businesses) to create these opportunities.
- Work with the Sister Cities Foundation to identify funding for these initiatives.
- Identify contacts in Pátzcuaro and evaluate partnership opportunities.

□ City of Naperville IL

Transportation Advisory Board

Board Details

The Transportation Advisory Board (TAB) reviews, informs and advises the administrative and elected officials of the City of Naperville on transportation matters including roadways, pedestrian and bicycle facilities and public transportation. Four of the members shall have expertise in the various facets of the business of the board and two members shall have a demonstrated interest in bicycle and pedestrian issues.

Overview

- **Size** 9 Seats
 - **Term Length** 3 Years
 - **Term Limit** 2 Terms
-

Additional

Meeting Day and Time

Thursday at 7:00 p.m.

Meeting Frequency

Monthly

Meeting Location

Council Chambers

Transportation Advisory Board

Board Roster

Jennifer Bruzan Taylor

1st Term N/A - N/A

No Recruitment

Category Council Representative

Arthur Y Cai

1st Term Oct 01, 2024 - May 23, 2025

Category Student Representative

Risha Bansal

1st Term Oct 01, 2024 - May 30, 2025

Category Student Representative

Michael Melaniphy

2nd Term Jun 01, 2022 - May 30, 2025

Appointing Authority City Council

Office/Role Chair

Category Chair

Nigel M Neibel

1st Term Mar 19, 2024 - May 30, 2026

Appointing Authority City Council

Scott T Hurley

2nd Term Jul 18, 2023 - May 30, 2026

Appointing Authority City Council

James Webb

2nd Term Jul 18, 2023 - May 30, 2026

Appointing Authority City Council

□ **Alice M James**
1st Term Mar 19, 2024 - May 30, 2026
Appointing Authority City Council

□ **Michael Krzywinski**
1st Term Oct 03, 2023 - May 30, 2026
Appointing Authority City Council

□ **Sarah Rose**
1st Term Sep 17, 2024 - May 30, 2027
Appointing Authority City Council

□ **Andrea Nair**
1st Term Sep 17, 2024 - May 30, 2027
Appointing Authority City Council

□ **Brian Laird**
1st Term Sep 17, 2024 - May 30, 2027
Appointing Authority City Council

Transportation Advisory Board

2024 Annual Report

2024 Accomplishments

- Onboarded six new board members.
- Recommended approval of restricting parking in residential districts for vehicles over 6 tons.
- Recommended approval of establishing a new traffic schedule and modifying parking restrictions on streets adjacent to numerous schools.
- Recommended approval of modifying parking restrictions in the Park Addition neighborhood.
- Recommended approval of amending the existing valet parking ordinance and denial of a valet parking transfer zone request on Jefferson Avenue.
- Received staff's evaluation of traffic calming measures on Gartner Road between Washington Street and Charles Avenue.

2024 Challenges

- Due to board vacancies, reaching quorum was an on-going issue that resulted in meeting cancellations. With six newly approved board members, TAB meetings should proceed as planned in 2025.

2025 Upcoming Work

- Provide input and receive public comment on the Road Improvement Plan Update.
- Provide input and receive public comment on the upcoming Bicycle and Pedestrian Plan Update.
- Provide input and receive public comment on the upcoming selection of new locations for the sidewalk gap program.