



Carnival – Naperville Police Department Requirements

- All carnivals must have fencing with limited entry/exits to prevent teen takeovers.
- Narcan / AED must be on-site
- Search/Metal detectors are required.
- A list of employees that will be on-site must be provided.
- Site plans must be provided before the event and a visual inspection scheduled before opening.
- There must be an admission cost – (pay to enter to the event / bracelets)
 - What is the admission cost?
- There must be an entrance requirement for juveniles without parents/adult.
 - What is the entrance requirement?
- Bag policy is required.
 - What is your bag policy?
- There must be a set occupancy number.
 - What is your maximum occupancy number?
- There must be security onsite during carnival (armed/unarmed) – 1 security officer per 1000
 - If private security is hired, what is their contact information?
 - If private security is not hired, you must hire Naperville Police officers here: [Hire a Police Officer](#)

I, _____, hereby acknowledge that I have read and understood the requirements outlined in this document.

Signature: _____

Date: