

**Special Events Application Sustainability Questionnaire**

*The City of Naperville is committed to creating a sustainable community for our residents and visitors. With your support, we can reduce the environmental impact of our events. Please check the boxes below to indicate any voluntary sustainable actions you plan to incorporate into your event.*

**Landfill Diversion**

- Landfill bins will be grouped with recycle and/or compost bins
- Bins will be conveniently located for all event participants
- Proper waste sorting signage will be displayed near bins
- Compost bins will be provided if compostable service ware is offered
- Reusable, recyclable, or compostable products and service ware will be offered
- All materials used at this event will be reusable, compostable, or recyclable
- Other \_\_\_\_\_

**Supplies and Procurement**

- We will rent or buy reusable event materials (tablecloths, decorations, signs, etc.)
- Food, beverages, and/or other products will be local, organic, or have other sustainable attributes
- We will purchase supplies in bulk and/or with minimal packaging
- We will avoid single-use products/packaging (plastic cups/bottles, Styrofoam containers, straws, plastic utensils/stirring sticks, condiment packets, etc.)
- Giveaways will be: durable/useful, made from recyclable/reusable materials, or omitted
- Other \_\_\_\_\_

**Transportation**

- Site will be accessible by foot, bike, or public transit
- Attendees will be given information on public transit, EV charging stations, bike racks
- Participants will be encouraged to arrive on foot/bike or via carpool/transit
- A “no idling” policy will be implemented for staff, vendors, and volunteers
- Other \_\_\_\_\_

**Energy and Water**

- We will power event with renewable energy sources, such as solar/alternative fuel generators
- We will use energy efficient lighting (LEDs) and/or ENERGY STAR certified equipment
- Participants are encouraged to bring durable water bottles
- Water coolers/fountains will be used instead of single-use water bottles
- Single-use water bottles will not be offered
- Other \_\_\_\_\_

Please share any additional information you would like us to know about sustainability at your event.

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